



The Flat Jane Austen Guidelines

By JASNA EWANID



Dear Fellow Janeite,

Thank you so much for agreeing to host Flat Jane Austen (aka FJA)! We are very excited to see what kind of adventures you have together. Here are some guidelines & tips to make everything run smoothly. If you have any questions or issues, please contact JASNA EWANID at FlatJaneAusten@gmail.com.

How to Host Flat Jane Austen:

- Once FJA has arrived, please email us at the above email to let us know & we'll give you the address of the next participant so you can host FJA & send her on her way when you are ready.
- Take photos! The sky is the limit (although please nothing which would scandalize someone like Jane Bennet Bingley)! Your house, yard, favorite places, famous places. With you, your dog, friends, family (please be aware if you include your minor children, we do plan to use these on public social media), or FJA reading, baking, visiting, napping in the sun, going to get ice cream, etc.
- Due to the number of people participating, please limit your visit to about 3 days before sending FJA on to the next participant. If you have a special occasion or trip which requires her visiting you on specific days or for longer, please email & let us know so we can adjust the schedule.
- Write a little entry on the travel log sheet which is included in the envelope. It can be a sentence, a short paragraph, a list of places/activities, a doodle. Please include the dates, main location(s), & your name, whether it's first & last, first & last initial, or "A Lady/Gentleman," if you wish to remain anonymous.

How to Send Flat Austen on Her Next Journey:

- If you haven't yet, please email us at the above address for the mailing address of the next participant.
- If you wish, write a note or letter to the person Flat Austen will next be visiting. You may add a little something small, such as a Jane Austen sticker, bookmark, a bag of tea, if you like, but it is not obligatory in any way.
- Put Flat Austen, this sheet, the travel log, and any note or card in your chosen envelope. Seal it up. Address it. Make sure you have sufficient postage. Put it in the mail!

After Flat Austen has Gone on Her Next Journey:

- Post your photos and a paragraph or 2 about your visit in the Flat Jane Austen Group on Facebook if you are a member. If you are not or do not have a Facebook, email your photos and anything you wish to share to us at the email above & we will post them for you. If you aren't comfortable using your name in there, email us & we will post them for you, using your preferred way of sharing your name!
- Post your photos & experience on your own social media! We want this to be interactive & fun! On Twitter and Instagram, please use #FlatJaneAusten, #FlatAusten, and tag us (@JASNA_EWANID and @FlatJaneAusten on Twitter and Instagram) so we can repost your things, too!
- If you would like, write a little note to the person who sent Flat Austen to you!

-Invite your Janeite friends to join the project!

What To Do If an Issue Arises:

-If Flat Austen doesn't ever arrive, she's torn or lost, the instructions are gone, or you suddenly can't participate, please email us at FlatJaneAusten@gmail.com.

-If the travel log sheet is full or there are several & the envelope is too heavy, email us for a link to a new sheet or just use a piece of computer paper for the next page, attached to the original. If needed, we might ask you to send the sheets back and/or Flat Austen back to us.

Please remember to keep the mailing information of the next participant confidential and obviously do not misuse it in any way. If you are interested in hosting Flat Jane Austen again in the future, or starting your own, please email us!

Thank you again for joining us!! We can't wait to see all of your adventures with Flat Jane Austen!

Cheers!

Michele Larrow, Jane Provinsal, Cassandra Dole Bates, Debra Peck
JASNA-E. Washington & N. Idaho Officers